

Prairie Village Owners Association

C/O PML, Inc. 1155 S Main St, Longmont, CO 80501

DESIGN REVIEW REQUEST FORM FOR ARCHITECTURAL OR EXTERIOR CHANGES

UNIT OWNER:	DATE:
ADDRESS OF UNIT:	
Mailing Address if Different:	
Home Phone:	Work Phone:

Please answer applicable questions and attach detailed information including drawings, dimensions, location, two sets of colors samples and required permits. Failure to provide all information will delay the process. Please allow up to 30 days for a response.

Nature of improvement:
Dimensions (if applicable):
Construction Materials:
Attach Drawing of Improvement Location:
Attach Two Sets of Color Samples:
Define Location of each Color:
Date to be Completed:

I/We the owners of the above listed property understand that no work may commence until approval is received from the Design Review Committee. I/We understand approval from the DRC does not constitute approval of local building departments. I/We agree to obtain all required permits and licensing as required by the city of Longmont. All such documents must be signed off by issuing department at completion of project. I/We hold the HOA and its agents harmless for all work and designs implemented at this property. I/We agree to assume all responsibility for any and all damage to neighboring property as a result of work done. I/We understand that the approved grades at the foundation and drainage patterns for the lot must be maintained as designed regardless of changes or improvements made to the property. I/We agree to complete all projects within a reasonable time frame upon approval of the DRC.

OWNERS SIGNATURE: _____ Date: _____

This must be signed to be considered

X	STATUS	NOTES	DATE
	Received By:	Date: To Committee Date:	
	Approved as Submitted:		
	Approved with Stipulations:		
	Additional Information Requested:		
	Disapproved:		
	Owner Called or Emailed	Date: Letter to Owner:	

Approval Signature:	Date:
Approval Signature:	Date:
Approval Signature:	Date: